

Hubbard Woods PTO Exec Meeting

June 7, 2016

Attendees: Jen Hayes, Brooke Helmstetter, Lori Miralles, Abby Burtelow, Annee Engelmann-Phillips, Julia Werner, Lauren LeBoyer, Erin Donaldson, Kendal Reis, Nidhi Singh, Daniel Ryan, Sarah Graham, Ellis Hotchkiss, Georgie Geraghty, Brie Root

- I. Welcome - Jen Hayes
 - a. This is our last meeting of the school year
 - b. Next meeting will be Brooke as president, with the new board and the new principal
 - c. Sharing all the thank you's we have received since our last meeting
- II. Approval of the Minutes - Brie Root
 - a. Motion to approve - Erin
 - b. 2nd - Lori - Approved
- III. Treasurer's Report - Julia Werner
 - a. Mayfest
 - i. Brought in \$34 more than last year
 - ii. Communication time was shortened this year due to Open House
 - iii. Paypal purchases were up 27% from last year; day of purchases were down 23%
 - iv. Expenses in most categories were the same or less than last year
 - v. Replace the arcade for next year with something the 4th graders build and keep for future years
 - b. Surplus
 - i. 7 committees still open
 - ii. Approximately \$14,000
 - iii. Four things proposed for surplus:
 1. New sandwich boards \$300
 2. Bottle filler \$5,000
 3. New AV in the auditorium \$8,400
 4. Headphones for every classroom \$2,100

- iv. Motion to approve new boards, bottle filler and AV equipment (total \$13,700)-Brie
 - v. 2nd - Kendal -Approved
 - c. Headphones to be included in school supplies - \$8 per child
 - d. Asked district for a gaga pit to replace the climbing cube that was removed from the playground - district was receptive
- IV. Discussion Items - Jen
 - a. Larry Jozwick (maker-in-residence) met with Todd; cost is \$3,000-4,000 for 3-5 days in late October/early November to do a project with the fourth graders
 - i. Jean Bierner and Julie Mac attended
 - ii. Incorporate science, math, and art into one project
 - iii. Child-focused but also a professional development opportunity for all the teachers to benefit from
 - iv. Motion to approve for the Fall - Erin
 - v. 2nd - Julia- Approved
- V. Principal's Report - Daniel Ryan
 - a. Bittersweet to be saying goodbye
 - b. Hubbard Woods has a collaborative environment for the faculty and PTO
 - c. The last five years were remarkable
 - d. Last year we were tasked to continue to spend down the last remaining surplus of PTO funds
 - i. We implemented the Idea Lab
 - ii. Had a 100th Anniversary Event
 - 1. It was the perfect night, right amount of everything
 - e. Looking back: overwhelmed by the parent generosity with their time and money
 - f. Feel I am leaving Hubbard Woods in a very good place; I can walk away and it's still going to be successful
 - g. Thank you's to everyone on the board with notes and gift cards
 - i. Annee and I started at Hubbard Woods together, 30+ years ago
 - ii. Great commitment of everyone
 - h. Looking forward to working with Beth Carmody
- VI. Teacher's Report - Annee Engelmann-Phillips
 - a. I am sad to be leaving this group

- b. Welcome to Ellie and the other new board members
 - c. Bittersweet to have Daniel leaving for the district; his skills and talents will now be able to benefit more students
 - d. Thank you
- VII. Year End Comments - Jen
- a. Thank you to Daniel
 - i. It's been a partnership
 - ii. Presented framed poster of 100th Anniversary Open House to Daniel
 - iii. Daniel: Winnetka showed me the practical application of my progressive ideologies
 - b. Thank you to the entire board for all we accomplished since last April
 - i. Idea Lab to Cardboard Challenge
 - ii. Birthday Party to Open House
 - c. Amazing partnership of everyone
 - d. Georgie: remarkable leadership and commitment of Jen to all we had to tackle this year
 - i. Presented Jen with a gift
 - ii. You've been a remarkable leader
 - e. Jen: presented gavel and President's bag to Brooke

Adjourned: 10:20am